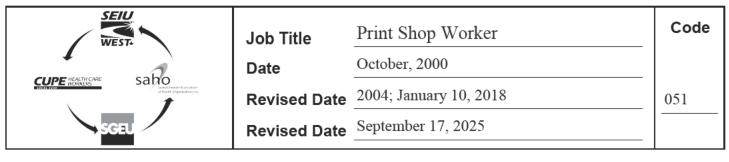
Job Evaluation Rating Document



Decision Making	Degree
Determines the sequence of printing jobs based on machine availability and priority of jobs. Most print work is guided by clearly prescribed practices. Makes decisions on problems from pre-existing alternatives to address print quality and minor machine repair.	2.0

Education	n	Degree
Grade 1	2.	
		2.0

Experience	Degree
No previous experience. Three (3) months on the job to learn how to operate equipment and become familiar with department policies and procedures.	
	1.0

	Independent Judgement	Degree
	Print shop activities are governed by established methods. Some choice of action is exercised in prioritizing print jobs.	
		2.0
l		

Degree
2.0

Leadership and/or Supervision

May show others how to perform tasks or duties by familiarizing new employees with the work area and processes.

1.0

Physical Demands
Regular physical effort standing, walking and lifting heavy objects.

2.0

Sensory Demands
Occasional sensory effort dealing with staff regarding print jobs with periods of multiple competing demands.

1.5

 Environment
 Degree

 Regular exposure to major conditions or hazards such as toner, sharps and noise.
 4.0