



Provincial Job Description

TITLE: (200) Facility Maintenance & Operator **PAY BAND:** 13

FOR FACILITY USE:

SUMMARY OF DUTIES:

Operates and monitors computerized building control systems and maintains facility/plant systems and equipment. Independently performs repairs/installations on a wide variety of complex building systems and equipment.

QUALIFICATIONS:

- ◆ Building Systems Technician certificate
 - ◆ 5th Class Power Engineer certificate, as required by the Boiler and Pressure Vessels Safety Act
 - ◆ Power Engineering License issued pursuant to the Boiler and Pressure Vessels Safety Act

KNOWLEDGE, SKILLS & ABILITIES:

- ◆ Intermediate computer skills
- ◆ Knowledge of tools and equipment
- ◆ Ability to work independently
- ◆ Communication skills
- ◆ Organizational skills
- ◆ Interpersonal skills
- ◆ Valid driver's license
- ◆ Refrigeration Plant Operator certificate, where required by the job
- ◆ Refrigeration Engineer certificate, where required by the job
- ◆ Pool Operator certificate, where required by the job

EXPERIENCE:

- ◆ **Previous:** No previous experience.

KEY ACTIVITIES:

A. Building / Plant Systems

- ◆ Operates and monitors computerized building control systems.
- ◆ Operates, services and maintains plant systems (e.g., boilers up to 5th Class, chillers, HVAC and associated equipment).
- ◆ Monitors critical alarm systems.
- ◆ Monitors and maintains facility systems (e.g., fire, call, security, parking, emergency power, pneumatic and electronic systems).

B. Equipment / Systems Maintenance

- ◆ Independently performs complex repairs/installations other than those requiring a plumbing or electrical permit.
- ◆ Repairs and maintains patient equipment (e.g., mobility devices, beds, wheelchairs).
- ◆ Repairs and maintains mechanical equipment (e.g., pumps, fans, motors, boiler and associated equipment, kitchen/laundry/environmental services, sterile processing equipment).
- ◆ Repairs and maintains grounds equipment (e.g., lawnmowers, snow blowers).
- ◆ Repairs and maintains air-conditioning equipment.
- ◆ Repairs and maintains mechanical medical gas systems, centrifuges, fume hoods.
- ◆ Performs welding and fabricating.
- ◆ Performs electrical and plumbing repairs up to code requirements.
- ◆ Performs carpentry repairs, painting, drywalling.

C. Preventative Maintenance

- ◆ Performs preventative maintenance on all equipment, apparatus and facility infrastructure.
- ◆ Maintains maintenance logs and records.
- ◆ Enters and retrieves information from computerized maintenance systems.

D. Construction / Renovation

- ◆ Leads projects and acts as a liaison with contractors.
- ◆ Installs/assists with facility/equipment upgrades and enhancements (e.g., electrical, mechanical, plumbing, carpentry, locks, flooring, painting, cabling).

E. Related Key Work Activities

- ◆ Maintains grounds and removes waste.
- ◆ Provides security services (e.g., entrances, parking lot checks, scanners, monitors, fire drills).
- ◆ Installs and maintains signage.
- ◆ Assembles equipment.
- ◆ Maintains inventory and supplies.
- ◆ Maintains swimming pool, where applicable.
- ◆ Water testing, where applicable.
- ◆ Provides occasional guidance to the primary function of others, including training.
- ◆ Processes work orders, maintains documentation and records.
- ◆ Ensures all work complies with Infection Prevention and Control Standards (e.g., air flow testing in isolation rooms).

The above statements reflect the general details considered necessary to describe the principal functions of the job and shall not be construed as a detailed description of all related work assignments that may be inherent to the job.

Validating Signatures:

CUPE:

SEIU:

SGEU:

SAHO:

Date: January 18, 2023